



City of Kansas City, Missouri Job Class Specification

Job Title:	ENVIRONMENTAL INSPECTOR	Department:	MULTI
Job Code:	4014	Status:	NONEXEMPT
		Grade:	L-4

Summary This is varied technical work in an environmental health, engineering or utilities maintenance program.

Work involves the performance of a variety of duties, independently or as a member of a crew, requiring the application of various skills, methods and procedures and/or the use of special sampling and measuring equipment, instruments and tools in the investigation, evaluation and correction of program deficiencies or failures. Work involves frequent contact with property owners, residents and the general public to record, answer and resolve complaints. Work, in some instances, may be hazardous and/or disagreeable. Work is assigned by a technical supervisor who provides work instructions and assistance on unusual or complex problems, and is reviewed for adherence to established technical standards and for results obtained.

Duties and Responsibilities

- Inspects sewer systems, manholes, storm drains and appurtenances for adherence to construction, maintenance or operational standards; reports findings and prepares work orders for needed repairs.
- Inspects waste disposal facilities to determine their compliance with the requirements on waste discharge permits and prepares reports as to compliance or conditions needing improvement or alteration.
- Conducts special water supply or waste water treatment facility sampling surveys; makes reports on findings to supervisor.
- Makes site inspections to determine if facilities are in compliance with applicable regulations; reports deficiencies to supervisor and follows up to see that necessary instructions and regulations to attain compliance are provided to the operators.
- Installs and regularly checks fixed and/or mobile station air monitoring and sampling equipment used in air quality monitoring and surveillance program.
- Compiles air quality data and prepare reports regarding air quality sampling surveys for submission to technical superior.
- Takes certified smoke readings as required.
- Inspects food and dairy establishments, advises owners and/or operators as to deficiencies; re-inspects as necessary.
- Performs assigned tasks in laboratory microscopic analyses of biological samples.
- Receives waste from the general public; segregates chemicals by hazard class; packs compatible materials in appropriate containers and prepares for transportation; completes necessary reports.
- Performs related duties as required.

Technical Skills

- Demonstrate knowledge of applicable technical field; applicable rules and regulations; methods, materials, equipment, practices and techniques involved in technical inspections; Demonstrate ability to read, interpret and use technical information presented in a variety of formats; make thorough inspections as directed; operate the specialized equipment required for a particular kind of inspection.
- Demonstrate skill in the operation and care of assigned equipment.
- Must demonstrate ability to perform addition, subtraction, multiplication and division of whole numbers and fractions, calculate percentages and convert units of measure.

Education and Experience

High school graduation and one (1) year of applicable experience in a related technical construction, environmental health, hazardous materials or engineering field.

**Certificates/
Licenses/Special
Requirements**

- Must possess of a valid State –issued driver’s license in accordance with the City of KCMO policies.
- Must pass a physical examination as prescribed by the City.
- Will be required to pass a preemployment drug screen
- Must pass a background check as prescribed by the City.

**Supervisory
Responsibility**

May act as a lead worker.

**Supervision
Received**

Work is performed under moderately close technical supervision.

Note: This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required. Reasonable accommodation will be provided to qualified individuals with disabilities. The City of Kansas City has the right to revise this job description at any time. The job description is not to be construed as a contract for employment.

Created

9/06

Revised

8/2022 , 01/2024