



City of Kansas City, Missouri Job Class Specification

Job Title: AIRPORT POLICE DETECTIVE **Department:** AVIATION
Job Code: 3313 **Status:** NON-EXEMPT **Grade:** NE-7

Summary

This is general public safety work in the inspection, reporting and enforcing of safety practices and procedures relating to aircraft, airfield facilities, motor vehicles, and the traveling public.

The position encompasses general public safety and police duties involving the enforcement of all applicable laws, rules, and regulations pertaining to safeguarding property and persons in attendance at the airport. It involves performing regular investigations for crimes occurring on airport properties. Work includes the interviewing and establishment of appropriate witnesses and suspects, including appropriate collection, documentation and storage of evidence. Work also includes collecting, bagging and sending specimens to the lab in order to obtain DNA or other evidentiary evidence.

Duties and Responsibilities

- Enforces the applicable federal, state, and local laws and regulations with respect to the Revised Statutes of Missouri, Kansas City, Missouri City ordinances, federal regulations, and the rules and regulations mandated by the Aviation Department of Kansas City, Missouri, relevant to city owned airports.
- Works directly with the airport tenants, concessionaires, and traveling public on a wide variety of matters such as lost or stolen items, lost or runaway persons, vandalism or theft reports, motor vehicle or personnel accidents, and similar general information sought by the general public.
- Performs regular investigations for crimes and establishes appropriate witnesses and suspects while maintaining knowledge of all factual requirements.
- Interviews informants, suspects and witnesses to ascertain alibis, clues, time frames and possible suspects. Maintains detailed records and prepares investigative reports.
- Works with outside agencies to exchange information and coordinate activities. Works with Prosecutor's office to prepare charges and obtain search or arrest warrants from the court.
- Documents and reports all arrivals to TSA. K9 unit positions perform daily cargo sweeps, investigates unattended bags, bomb threats, assists with VIP detail, performs K9 sweeps of airport property and vehicles on airport property.
- Testifies in court.
- Performs all related duties of an Airport Police Officer when needed.

Technical Skills	<p>Thorough knowledge of:</p> <ul style="list-style-type: none"> Federal, state and local laws and Federal Aviation Regulations. Police methods and procedures including patrol, crime prevention, traffic control, investigation and identification techniques. Airport operating standards. The laws, ordinances, rules and regulations governing the maintenance of law and order, including those relating to arrest and evidence. Criminal law and criminal procedures. Weapons, categorization and theory. Established procedures for the care of firearms and development of skill in the use of a firearm. Emergency medical techniques and procedures. Self defense tactics. Interviewing and interrogation techniques. Mediation and crisis intervention skills. Emergency and defensive driving techniques. Public relations techniques. Report writing techniques and procedures.
Education and Experience	<p>High school graduation and two (2) years experience as a law enforcement officer.</p>
Certificates/ Licenses/ Special Requirements	<ul style="list-style-type: none"> • Must be at least 21 years of age. • Successful completion of a TSA criminal history check. • Will be required to pass a preemployment drug screen and psychiatric evaluation. • Must pass a physical examination and physical abilities test as prescribed by the City, and must be eligible to obtain a special police commission as issued by the Kansas City, Missouri Police Department, Board of Police Commissioner • Must pass a background check as prescribed by the City. • Must possess a valid state-issued driver's license in accordance with City of KCMO policies. • Must possess a P.O.S.T. Class A certification. • K9 detectives must successfully complete the National Explosives Detection K9 Program.
Supervisory Responsibility	<p>None</p>
Supervision Received	<p>Work is performed under general supervision.</p>
<p>Note: This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required. Reasonable accommodation will be provided to qualified individuals with disabilities. The City of Kansas City has the right to revise this job description at any time. The job description is not to be construed as a contract for employment.</p>	
Created	<p>08/2022, 7/2023 , 01/2024</p>