



City of Kansas City, Missouri Job Class Specification

Job Title: LANDSCAPE ARCHITECT

Department: PARKS & REC

Job Code: 2089

Status: EXEMPT

Grade: EX-3

Summary

This is beginning level professional work in the field or office as a landscape architect.

Work involves responsibility for independent application of specialized parks development with design and project management knowledge in the preparation of studies, designs, plans, specifications, reports, and cost estimates as necessary for the development of park projects, and construction projects.

Duties and Responsibilities

- Prepares studies, designs, plans, drawings, specifications, and reports for development of park and recreation areas and facilities.
- Prepares detailed planting, grading, and site development plans, including time and cost estimates; makes field inspections of work in progress.
- Prepares necessary change orders, drawings, and plans for approval by a professional superior or department official.
- Makes field trips to inspect sites and park areas.
- Performs related duties as required.

Technical Skills

Considerable knowledge of:
The principles and practices of landscape architecture.

Park design and management of projects.

Ability to:

Collect, summarize, and prepare effective oral and written reports.
Interpret, read, and prepare plans, specifications, and blueprints as well as recognize deviations from such plans in the construction phase.
Establish and maintain effective working relationships with contractors, municipal officials, other employees, representatives from other agencies, and the general public.

Skill in:

Preparing detailed construction plans and site plans.

Education and Experience

Accredited Bachelor's degree with major course work in landscape architecture or horticulture.

Certificates/ Licenses/Special Requirements

- Will be required to pass a preemployment drug screen.
- Must pass a background check as prescribed by the City.

**Supervisory
Responsibility**

Supervision may be exercised over one or more technical assistants

**Supervision
Received**

Work is performed under close to general technical supervision.

Note: This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required. Reasonable accommodation will be provided to qualified individuals with disabilities. The City of Kansas City has the right to revise this job description at any time. The job description is not to be construed as a contract for employment.

Created

4/73

Revised

4/95, 1/98, 9/06, 1/08, 10/2021, 8/2022, 01/2024