



City of Kansas City, Missouri Job Class Specification

Job Title:	MAINTENANCE REPAIRER	Department:	MULTI
Job Code:	5204	Status:	NONEXEMPT
		Grade:	L-5

Summary This is semi-skilled to skilled work assisting an assigned supervisor or lead worker in one of several trades.

Work involves the performance of a variety of relatively routine and limited skilled tasks in assisting in the installation, alteration, repair, maintenance or construction of electrical, mechanical or automotive equipment, wood or metal parts, tools and equipment or plumbing facilities. An employee of this class independently performs a substantial amount of manual labor and semi skilled/skilled assignments, which progressively increase in the level of complexity.

**Duties and
Responsibilities**

- Performs basic tasks in the installation, repair and maintenance of electrical equipment, such as installing wall plugs and receptacles and repairing short circuits.
- Makes welding repairs on metal buildings and equipment requiring less than journeyman level skill to complete; uses acetylene and electrical welding equipment to repair tables, benches, ovens, grills and other metal equipment.
- Performs basic tasks in the installation, repair and maintenance of plumbing facilities; assists in cleaning and repairing water and sewer lines and in laying new lines.
- Operates basic machine tools in the basic fabrication, maintenance or repair of metal parts, tools and equipment; does less complex engine lathe and drill press work in varied materials including wood, brass, steel, cast iron and pipe.
- Assists in painting and decorating interior and exterior surfaces of municipal buildings, furniture and equipment; prepares various surfaces for painting by washing, scraping and sanding.
- Performs general maintenance repair work at municipal buildings including modification, repair and maintenance of buildings, fixtures, grounds, runways and other facilities and participates in snow removal operations when necessary.
- Performs and assists in the maintenance, repair, modification and testing of gasoline or diesel powered automotive, grounds maintenance and construction equipment.
- Operates lift and large trucks, various construction and site specific equipment.
- Performs related duties as required.

Technical Skills	▪ Must demonstrate knowledge of the principles and practices of one or several of the automotive, building, and construction trades; Occupational hazards and safety precautions of the automotive, building and construction trades. ▪ Must demonstrate working knowledge of the methods, practices, tools and materials used in automotive or general building construction, maintenance and repair work. ▪ Must demonstrate ability to interpret and work from plans, sketches, penciled drawings and other instruction; assist assigned journeyman effectively in the installation, alteration, repair or maintenance of buildings, facilities, equipment, tools or parts; learn the principles, practices and methods used by an assigned craftsman or lead worker; perform routine maintenance; make limited or routine repairs to buildings, equipment and facilities; ability to operate and interpret complex diagnostic equipment; Ability to determine the appropriate repair for equipment based on own knowledge and reference materials. ▪ Must demonstrate skill in the use of tools and equipment necessary to do assigned maintenance and repair work. ▪ Must demonstrate ability to perform calculations using changes in units of measure and in the interpretation of complex gauges and scales. Ability to differentiate between metric and standard units of measure. ▪ Must demonstrate ability to perform calculations with liquid flows, pressures and volumes.
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Education and Experience	Completion of a trade school or a shop training program. OR Six (6) months experience in general maintenance and repair work.
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Certificates/ Licenses/Special Requirements	▪ Must possess a valid State –issued driver's license in accordance with the City of KCMO policies. ▪ May be required to possess a valid CDL (Commercial Driver's License) Class A, B or C issued by the state of Missouri (appropriate CDL will be determined by the department). ▪ Must pass a background check, drug screen and a physical examination as prescribed by the City.
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Supervisory Responsibility	None
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Supervision Received	Work is performed under general supervision.
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Note: This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required. Reasonable accommodation will be provided to qualified individuals with disabilities. The City of Kansas City has the right to revise this job description at any time. The job description is not to be construed as a contract for employment.

Created	9/06
Revised	8/2022