



City of Kansas City, Missouri Job Class Specification

Job Title:	MAINTENANCE WORKER	Department:	MULTI
Job Code:	5108	Status:	NONEXEMPT
		Grade:	L-4

Summary

This is semi-skilled work under adverse working conditions as a collector in a sanitation crew or member in the installation and maintenance of sewer, street, water, traffic, park or related systems.

Work involves the efficient performance of basic utility, street, park, traffic or related systems or strenuous physical sanitation collection tasks frequently under adverse climatic conditions. Work assignments are received through oral and written instructions and are inspected in process and upon completion.

Duties and Responsibilities

- Participates in the installation and repair of water mains, valves and hydrants; repairs leaks and breaks in existing mains; locates and manipulates valves and keys to regulate the water system; operates tapping machines to make major water main line taps; lays pipe by hand or by guiding the activities of a backhoe, hoist or crane operation.
- Participates in building and repairing manholes and catch basins, making sewer cuts, laying new line to grade, tapping sewer lines, repairing broken sewer mains and laterals and backfilling and repaving street surfaces. Cleans catch basins and sewers through the use of sewer rodding and bucket equipment.
- Participates in preparing street potholes and depressions for asphalt patching; shovels hot or cold asphalt mix into chuckholes and depression; rakes asphalt; rolls and tamps asphalt.
- Participates in the construction and maintenance of streets, bridges, park buildings, recreation facilities and other public facilities; prepares flower beds, plants and cultivates trees, shrubs, flowers, sod and grass.
- Participates in the collection of refuse; picks up, carries and empties refuse receptacles into truck or carrying bag; picks up debris and other material and places in truck; operates mechanisms for loading, compressing, hoisting and dumping refuse.
- Participates in routine grounds keeping and building maintenance activities; operates equipment in mowing grass; trims shrubs; operates chain and hand saws in cutting up tree branches and limbs; waters and cares for grass, plants, tree, shrubs and flowers.
- Occasionally operates light to moderately heavy automotive and related equipment as necessary to carry through assigned installation and repair work.
- Participates in snow removal activities.
- Performs semi-skilled manual activities in the accomplishment of assigned tasks.
- Performs related duties as required.

Technical Skills	<ul style="list-style-type: none"> ▪ Must demonstrate knowledge of the types and uses of common hand tools, materials and standard equipment used in construction and maintenance work. Working knowledge of the precautions necessary to work safely with and around automotive and related construction and maintenance equipment. ▪ Must demonstrate ability to understand and carry out oral or written instructions, perform laboring tasks involving physical strength and endurance under variable weather conditions Establish and maintain effective working relationships with other employees and the general public. Skill in the use of hand tools and the operation of relatively basic power and automotive equipment. ▪ Must demonstrate ability to perform addition, subtraction, multiplication and division of whole numbers and fractions, calculate percentages and convert units of measure. ▪ Must be able to speak, read or write English.
Education and Experience	Requires high school graduation OR six (6) months of experience in general labor.
Certificates/ Licenses/Special Requirements	<ul style="list-style-type: none"> ▪ Must pass a physical examination as prescribed by the City. ▪ Will be required to pass a preemployment drug screen ▪ Must pass a background check as prescribed by the City. ▪ May be required to possess a valid CDL (Commercial Driver's License) Class A, B or C issued by the State of Missouri prior to the end of the employee's probationary period (appropriate CDL will be determined by the department). ▪ May be required to possess a valid State –issued driver's license in accordance with the City of KCMO policies.
Supervisory Responsibility	None
Supervision Received	Work is performed under general supervision.
	<p>Note: This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required. Reasonable accommodation will be provided to qualified individuals with disabilities. The City of Kansas City has the right to revise this job description at any time. The job description is not to be construed as a contract for employment.</p>
Created	9/06
Revised	1/08, 04/17,8/2022