



**Certificates/  
Licenses/Special  
Requirements**

Must pass a background check as prescribed by the City.

Will be required to pass a preemployment drug screen.

May require a valid State-issued driver's license.

**Supervisory  
Responsibility**

**Supervision  
Received**

None

General supervision from an administrative superior.

Note: This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required. Reasonable accommodation will be provided to qualified individuals with disabilities. The City of Kansas City has the right to revise this job description at any time. The job description is not to be construed as a contract for employment.

**Created  
Revised**

08/2022