



City of Kansas City, Missouri Job Class Specification

Job Title: SUPPORTED EMPLOYEE LABOR WOKER **Department:** MULTI
Job Code: 5105 **Status:** NONEXEMPT **Grade:** L-1

Summary

This is general labor work in the performance of unskilled tasks.

Work involves the performance of light to heavy laboring tasks which do not require previous experience or involve a high degree of manipulative skill.

Work usually is performed under the direction of a supervisor and will be assisted by a job coach. Work is reviewed while in progress and upon completion for conformance with instructions given.

Duties and Responsibilities

- Assists in cleaning City facilities in various departments and locations.
- Ensures all supply carts and areas are sufficiently stocked with supplies.
- Assists with trash removal from City facilities.
- Assists in removing debris from worksites.
- Performs related duties as required.

Technical Skills

Some knowledge of:

The types and uses of standard equipment used in general maintenance.
The precautions necessary to work safely with and around maintenance equipment.

Ability to:

Understand and carry out specific oral and written instructions.
Perform manual laboring tasks involving physical mobility and strength

Education and Experience

- Current participant in the Missouri Department of Mental Health Division of Developmental Disabilities Medicaid Waiver Program.
- An active participant with a MO Department of Mental Health contracted employment service provider.
- Agree to maintain long-term employment support from an employment service provider contracted through the MO Department of Mental Health throughout their tenure with the City of Kansas City, Missouri.

Certificates/ Licenses/Special Requirements

- Must pass a physical examination as prescribed by the City.
- Must pass a background check as prescribed by the City.
- Will be required to pass a preemployment drug screen

**Supervisory
Responsibility**

None

**Supervision
Received**

Work is performed under general supervision.

Note: This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required. Reasonable accommodation will be provided to qualified individuals with disabilities. The City of Kansas City has the right to revise this job description at any time. The job description is not to be construed as a contract for employment.

Created

09/2023

Revised